

Job offer: Project Architect, Shanghai

Job Summary

- ▶ Responsible for the design management of the assigned project, such as to assist the Project Director and Project Manager to formulate project schedule and budget plan; as well as to ensure the project is implemented as approved and scheduled;
- ▶ Responsible for the resource management of the assigned projects, such as to assist the Project Director and Project Manager in organizing design team to promote and complete the assigned tasks;
- ▶ Responsible for the quality management of the assigned projects, such as to assist the Project Director and Project Manager to create and communicate clear and attainable project objectives and project requirements, to manage the quality of project deliverables and final results;
- ▶ Responsible for the production management of the assigned projects, such as to produce drawings, presentation materials, design reports, and other relevant documents which are required as day-to-day design process and deliverables as per contracts of the assigned projects;
- ▶ Responsible for the client management to establish and maintain ongoing, productive client relationships.

Minimum Requirements

- ▶ Bachelor degree or above in architecture or related majors;
- ▶ At least 3-5 years of professional experience with large scale design consultancies and/or client side representative;
- ▶ Experienced in conceptual design, schematic design, design development and phases of at least two of the following type of projects: renovation of industrial projects and retail, mix-used planning, commercial offices and hospitality;
- ▶ Experienced in construction administration (on-site service) is a PLUS;
- ▶ Familiar with government approval procedures and associated submission requirements;
- ▶ Experienced in design competition and familiar with related bidding procedures and requirements;
- ▶ Proficient in design software such as, AutoCAD, Sketchup, Photoshop, InDesign, etc. and management software such as Microsoft Office and Project, Acrobat, etc.;
- ▶ Excellent communication skills in both Chinese and English, and the ability to work well with a team local and abroad ;
- ▶ Highly organized and responsive.

What We Offer

- ▶ SUD Architectes is an award-winning international design company established in France for more than 30 years.
- ▶ Our employees are our most valuable asset!
- ▶ Joining SUD means becoming part of a growing, world-facing group of SUD offices network. Unceasing drive, we encourage the team to live out their work with passion and to face personal challenges while developing professional abilities.
- ▶ Our logic of interconnecting our network of offices helps keep us versatile, create links with teams and organize our work methods to develop synergies between the group's various presences across the world. We include mobility as an integral part of a professional career, both at project level and in the various countries in which we are present.
- ▶ To join SUD ARCHITECTES is to join a rapidly developing company with the world in its sights, a company in which a team spirit works to forge high quality, long term links. It means to be constantly moving to live out your job with passion and meet personal challenges while developing professional skills.

Send us your CV and portfolio at china@sudarchitectes.com



SUD Architectes
www.sudarchitectes.com

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Stimulate
Unique
Design